

City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, July 8th, 2019 at Edna Bay School.

At the approval of those in attendance, Mayor Richter called the meeting to order at 6:17 PM.

2 — Roll Call:

Heather Richter	- Mayor / Presiding Officer	(Present)
Karen Williams	- Vice Mayor / City Council	(Absent)
Tyler Poelstra	- Clerk / City Council	(Present)
Myla Poelstra	- Treasurer / City Council	(Present)
Sandy Henson	- City Council	(Present)
Doris Greif	- City Council	(Present)
Lee Greif	- City Council	(Present)

2.1 — Public Participants:

Brian Poelstra	John Dodson	Teran Poelstra	Sharon Wargi	Katie Buss
Joe Wargi	Sandy Henson	Louise DiPaolo	Ken Widmyer	Pat Richter
Jim Widmyer	Sue Crew			

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Councilor (Mr.) Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

- 1: Regular Minutes of June 10th, 2019 - No changes or objections noted.
- 2: Special Minutes of June 14th, 2019 - No changes or objections noted.

Consensus of the public attendants was taken in favor, and one objection was noted.

Motion:

Mayor Richter moved to approve the consent agenda as presented.

- *Seconded by Councilor (Mrs.) Poelstra*
- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *Opening of Bid / Award For Road Contract EDB-11-18-C105, Discussion and Decision.*
- b: *Review of Figures and Specifications of New Breakwater Design, Discussion and Decision.*
- c: *Repair or Removal of Small Finger Floats at Dock, Discussion and Decision.*
- b: *New Edna Bay Dock Facility Details and Design Review (Continued), Discussion and Decision.*

New Business:

- a: *EMS Training Equipment; Keep, Rent or Sell, Discussion and Decision.*
- b: *Small EMS Building; Sell or Donate, Discussion and Decision.*
- c: *Equipment Rental or Lease Agreement for Road Repairs, Discussion and Decision.*

4 — Mayor's Report:

Mayor Richter noted that Bulk Fuel Training will be put back on the agenda next month.

5 — Clerk's Report:

Tyler Poelstra reported that the General Election starts into its main timeline items next month. He noted that he would post the 2019 Election timeline soon.

6 — Treasurer's Report:

Myla Poelstra read back the treasurer's report. She noted that the City has now entered FY'20, but the report prepared for this meeting was for the end of FY'19.

7 —

Committee Reports

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) gave a brief report on the state of the dock project and noted that Jim Widmyer was interested in the two old finger floats at the dock.

Jim Widmyer talked about his interest in the floats, but felt there was an issue he wanted noted around their construction in 2012 by the then Edna Bay Community and the quality of logs used on the floats. Mayor Richter noted that the discussion is around an old project done by the Community and is not related to the City. Discussion about giving the existing floats to Jim took place.

Consensus of the public attendants was taken in favor of giving the old finger floats to Jim Widmyer, no objections were noted.

Motion:

Mayor Richter moved that if Jim is still interested, that the City give him the two (2) finger floats where-is as-is, to be removed in a reasonable time frame and as specified by the City once he has signed the appropriate paperwork.

- *Seconded by Councilor (Mr.) Greif*
- **Approved by unanimous vote of the council**

Mayor Richter noted previous discussion held at the last Dock Committee meeting to request that the DOT change the order of their option items on the new harbor replacement project, making the small boat dock space the option 1 item and the 8'x50' braced end of the T-float as option 2.

Consensus of the public attendants was taken in favor of requesting DOT change the order of option items, no objections were noted.

Motion:

Mayor Richter moved to request DOT to change the priority of options to put the small boat float as option 1 and the 8'x50' float at the end of the T as option 2.

- *Seconded by Councilor (Mr.) Poelstra*
- **Approved by unanimous vote of the council**

John Dodson inquired about where the rock at the end of the T float would not be in relation to the dock with the new layout of the facility. The new harbor diagram was reviewed on the overhead projector.

Mayor Richter clarified a previous question on the 100lb zinc's for the new breakwater. The cost of a 100lb zinc is indicated in the dock quote and was used as a basis for future maintenance costs on the breakwater. Pool Engineering suggested 30-40lb zincs could be used. Steve Seley suggested using bolt-on for easier maintenance; Pool would have them be weld on zincs and did not recommend bolt on.

Councilor (Mr.) Poelstra noted that Seley has told him he is willing to fly out at his expense to meet with the City, review the site and discuss his breakwater design but will need a minimum 1-week notice to make arrangements.

7.2 — Road Committee:

Pat Richter resigned as Road Chairman. Mayor Richter asked if anyone is interested in being the Road Chairman, and stated the City is looking for a good volunteer.

7.3 — EMS Committee:

No report.

7.4 — Search & Rescue Committee:

No report. Mike Woodhouse is looking to receive the emergency radios from the City and will need to sign for the equipment before they are transferred.

7.5 — Fire Committee:

Lee Greif reported the Fire Truck has arrived in Edna Bay. Scott Henson will be performing maintenance on the truck as needed. The truck will eventually be stored long term at the shop near the dock, but a plan for storing and accessing it there needs to be worked on and so does general use of the shop building.

Lee said to be prepared for a Fire meeting soon.

7.6 — Fish & Game Advisory:

No report. Mayor Richter noted that if anyone is interested in being on the advisory committee that the election for seats comes in the fall season.

7.7 — Bulk Fuel:

Tyler Poelstra (Plant Manager) reported that the US Coast Guard Annual Inspection is complete and the facility passed with high marks, noted by the inspector as one of the most organized facilities in the region.

8 — Old Business

Item A – Opening of Bid/Award For Road Contract C105...:

Pat Richter noted that he has a bid to turn in but left it at home.

Item B – Review of Figures and Specifications of New Breakwater Design...:

Councilor (Mr.) Poelstra read back a letter from Steve Seley regarding the breakwater design and costs associated with the model that is best suited for Edna Bay. The cost breakdown and diagrams provided by Steve Seley were reviewed and discussed. It was noted that Seley feels the existing 6 anchors will suffice for the breakwater design being proposed by his company.

Tyler noted that in discussion with Mr. Seley he is (at his own discretion) already constructing the floats and aiming for September deployment, knowing the floats will be used regardless of when the project starts. He also noted that Mr. Seley has suggested there may be an opportunity for a loaner section of the new breakwater to be installed at his expense until the new replacement can be built and installed. Tyler also noted that Seley has offered a finance option that allows the City to pay over time to own the breakwater.

Mayor Richter explained that the City needs to request Mr. Seley come out right away in order to get a full quote. Councilor (Mr.) Poelstra noted the pipe breakwater design is already included in the new dock project permit diagrams. She stated reservation taking out a loan with Seley for the breakwater.

Councilor (Mr.) Poelstra noted that Timber Receipts funding cannot be used on the breakwater and that he is looking into City boundary survey requirements to anticipate any future obligations of the City. He asked that a budget meeting be held to look at all of the City's funds in depth.

Mayor Richter noted that City has options to apply for grants, wait for DOT or purchase directly. She felt that due to how far into the season we are at this stage trying to get the breakwater built and installed before winter would be quite a feat at this point in time. The other option is to patch the existing breakwater to get through the winter, apply for the 50/50 DOT matching grant since we own the existing breakwater and then pursue a block grant to replace the gangway if desired in the future.

Councilor (Mrs.) Poelstra noted that we have 1-month to prepare and submit a request for the DOT 50/50 matching grant in order to possibly get the funds in January of next year. She felt the City should meet with Seley as soon as possible and see if that path is viable. She would like to see us have a budget meeting and apply for the matching grant. The submission deadline is August 1st. The City will only receive Tier 1 status the first time the grant is applied for. She noted the timing around this project is the main difficulty.

Pat Richter suggested the City should repair the breakwater for the winter season, but wants to see the City commit to doing the new breakwater when the dock goes in regardless of if we do or do not receive the grant funding.

Mayor Richter felt that receiving the 50/50 grant funding is more likely than there being money left over in

the dock project for the breakwater.

Conversation concluded with agreement to pursue a meeting with Seley to get a final quote that is needed before we then apply for the DOT 50/50 matching grant.

Item C – Repair or Removal of Small Finger Floats at Dock....:

Discussed in Dock Committee.

Item D – New Edna Bay Dock Facility Details and Design Review (Continued)....:

Discussed in Dock Committee.

9 —

New Business

Item A – EMS Training Equipment....:

Mayor Richter explained that Sue Crew asked for this item to be discussed since she would like to use the equipment to conduct a local training class. Mayor Richter noted her opinion that it is a necessity for the City to keep the equipment.

Councilor (Mr.) Poelstra suggested the City rent them to Sue for \$5 each, and felt that as long as it helps get more people trained it's a good thing. He felt that Sue would do a good job of taking care of the items. Louise DiPaolo felt that the equipment should be loaned to Sue.

Sue Crew explained that it costs ~\$5 a piece to replace the lung parts in the CPR equipment. After further discussion it was agreed that rent fees should only be charged on items that have or need replacement parts. It was suggested the items should be issued using a check-in / check-out process.

Consensus of the public attendants was taken in favor of making the EMS training equipment available to Sue Crew, no objections were noted.

Motion:

Mayor Richter moved that we make available for use to Sue Crew the EMS CPR and First Aid training equipment with a fee for consumables, as applicable.

- *Seconded by Councilor (Mr.) Greif*
- **Approved by unanimous vote of the council**

Item B – Small EMS Building....:

Mayor Richter explained that Sealaska is looking for a small building to use at one of their sites. The City has the small EMS building near the dock that currently has some City EMS and local Library items stored in it. Does the City want to dispose of the building?

Discussion continued on whether to clean out and dispose of the building. It would open up more parking near the dock. Consensus was to sell it as-is where-is. Louise DiPaolo asked if there might be anyone locally that needed a building like this one. Mayor Richter explained that anyone who pursued the building locally would need to pay to have it moved, or need the equipment to move it themselves. Sealaska is willing to pay to have it moved.

Consensus of the public attendants was taken in favor of donating the small EMS building to Sealaska, no objections were noted.

Motion:

Councilor (Mr.) Greif that we donate the small EMS building where-is as-is to Sealaska Corp.

- *Seconded by Councilor (Mr.) Poelstra*
- **Approved by unanimous vote of the council**

Item C – Equipment Rental or Lease Agreement for Road Repairs....:

Councilor (Mr.) Poelstra noted this item include a letter sent by Louise DiPaolo in advance of the meeting. The letter was read back to those in attendance. The letter described the apparent need for more flexible

road maintenance in the City, and a desire to see the City rent equipment from one of the contractors in Edna Bay (CSL Farm & Services) and only have trusted labor operate the equipment so that maintenance activities could be ongoing instead of contract to contract.

Pat Richter stated he will not lease or rent his equipment.

Mayor Richter explained that the Community has owned equipment before. She felt that it can be a difficult thing to maintain and did not work out the best in the past.

Councilor (Mr.) Poelstra feels that this request has come from maintenance work being pushed out over and over, creating local pressure to find ways to get road work done. He noted that he appreciates that there are locals with equipment and that they have been willing to help all of us take care of the challenges we face, but understands life happens that can create delays. He explained that one benefit of City owned or leased equipment and labor is that it circumvents the Davis Bacon wage requirement on work that is in excess of \$25K, which could save the City money on larger projects.

Louise DiPaolo would like to see it possible for locals to do work with buckets of gravel and shovels in areas where it makes sense, like pot hole repairs. Councilor (Mr.) Poelstra agreed that it could be nice to have City owned gravel and find a way to work small volunteer projects in to get work done with City materials.

Sue Crew felt that the City could maintain a lot of its road maintenance with a basic dump box truck with a set of tools to compress the gravel, and that it seems like that could be a good option.

10 —

Persons to Be Heard

Louise DiPaolo wanted to remind everyone about the School playground repairs, noting that Sue Crew has e-mailed the forms to the businesses to have the letter of intent completed by the Friday deadline.

Mayor Richter explained that the governor has vetoed \$30-million out of the Community Assistance program. That will not effect FY '20. Next years money will be reduced by 1/3rd. We will receive around ~\$50K. Nothing is going to change this year, but next year our CAP fund will be reduced by 1/3rd.

Adjournment

Mayor Richter moved that the meeting be adjourned.

Motion to adjourn seconded by Councilor (Mr.) Poelstra.

Meeting adjourned at 8:21 PM.